

Tuskegee University

Academic Regulations

and

Procedures

for

Undergraduates

ACADEMIC REGULATIONS

INTRODUCTION

7KH 5HJLVWUDU LV WKH

VFKRODVWLF GD\1V ZRUN WR DFFRPSOLVK

UNCLASSIFIED STUDENT: \$Q XQFODVVLILHG VWXGHQW LV RQH ZKR GRHV
IRU D GHJUHH 7KH LQGLYLGXDO P D H Q U I R O D I F K R U W S H F H Z D O F R & U S / W
SUHSDUH KLP KHU IRU D SDUWLFXODU YRFDWLRQ RU SURPRWL
JHQHUDO QHHG RU LQWHUHV

6KRXOG DQ XQFODVVLILHG VWXGHQW VXEVTXHQWO\ GHVL
DPRWQRI FUHGLW IRU ZRUN DOUHDG\ FRPSOHWHG ZLOO EH GHWH
H[SHFWV WR PDMRU

TRANSFER STUDENT: \$ WUDQVIHU VWXGHQW LV D SHUVRQ DGPLWWHG
DWWHQGLQJ DQRWKHU DQQWLWXWLRQ RI KLJKHU OH

\$ VWXGHQW ZKR DWWHQGV VXPPHU VFKRRO LPPHGLDWHO\
EHIRUH HQUROOLQJ DW 7XVNHJHH 8QLYHUVLW\ ZLOO QRW EH FR
WUDQVIHU FROOHJH FUHGLW KXPUPHFRPSOHWHG SUGRULQJ MQU
8QLYHUVLW\ D WUDQVFULSW PXVW EH DQG PLWMMV XGRQWK P X V W
KLV KHU DGYLVRU WKDW WUDQVIHU FUHGLW LV EHLQJ UHTXHVW

\$ WUDQVIHU VWXGHQW B O V W D W O B Q F D R U H D Q P L W K H R D S D O O \$
XQLYHUVLWLHV DWWHQGHG \$ VWXGHQW ZKR KDV UHJLVWHUHG
KLV KHU UHFRUG LQ VXFK LQVWLWXWLRQV DQG PDNH\ D R S S
WKH EDVLV RI WKH KLJK VFKRRO UHFRUG \$Q\ VWXGHQW ZKR GR
DQG WUDQVIHU FUHGLW ZLOO EH GHQLHG

\$ VWXGHQW ZKR WUDQVIHUV WR 7XVNHJHH 8QLYHUVLW\ IURP RV
IRZQJ VSHFLILF UHTXLUHPHQWV DQG SURFHGXUHV

\$ WUDQVIHU VWXGHQW PXVW VDWLVI\ WKH JHQHUDO RU

\$ WUDQVIHU VWXGHQW ZKR KDV QRW UHFHLYHG WUDQV
DQG ZKR GRHV QRW SURHVFHQWV D W V W D F S R B L I U H G E \ W
WDNH 3ODFHPHQW ([DPLQDWLRQV SUHVFULEHG EHIRUH

\$ WUDQVIHU VWXGHQW PXVW VDWLVI\ 3K\VLFDQ (GXFDW

VWXGHQW ZLVKHV WR WUDQVIHU WR 7XVNHJHH 8QLYHUVLW\ DQG UUVLW\ RIILFLDO WUDQVFULSWV IURP DOO SUHYLRXVO\ DWWHQGHG

Time Limit for Graduation and Changes in Curriculum

\$Q DFDGHPLF DGYLVRU LV DYDLODEOH WR HDFK VWXGHQW VKHHWU\WK\FXOXF VKHHWV DUH DOVR DYDLODEOH LQ WKH 'HDQ V WR VHFUXH D FXUULFXOXF VKHHW DQG IROORZ LW WR PHHW SUHUHTXLVLWHV 7KH VWXGHQW RUKH\ S HPHLW VLVW Q WLVGJ SDG WHTGX L SDUWLFXODU FRXUVH 0RVW FXUULFXOD DUH GHVLJQHG IRU FRP UHTXLUH ILYH \HDUV 7KH 8QLYHUVLW\ UHVHUYHV WKH ULJKW W ZLOO UHTXLUH WKH VWXGHQWV WR PHHW WKH VWDQGDUGV RI W FRXUVHV DQG FKDQJH VWDQGDUGV LQ WKH FXUULFXOD ,I WKH D UXOH WR IROORZ WKH LQ WKH FXUULFXOD SREORJ WKH \HDU LQ ZK +RZHYHU VKRXOG D VWXGHQW WDNH PRUH WKDQ ILYH \HDUV UHTXLUHG WR PHHW WKH QHZ FXUULFXOD UHTXLUHPHQWV LQ FIO VWXGHQW FKDQJHV KLV PDMRU WKH VWXGHQW ZLOO EH JXLGHG FKDQJHG

'XH WR H[WHUQDO DJHQFLHV VXFK DV WKH DFFUHGLWLQJ E PD\ EH UHTXLWHG RKR RDKQ R WLFH IRU H[DPSOH LQ DUHDV O 7HDFKHU (GXFDWLRQ \$UFKLWHFWXUH DQG (QJLQHULQJ

:KHQ FKDQJHV LQ WKH FXUULFXOXF DUH PDGH WKH VWXGHQ VR WKDW D SOLEH PIDD FHWLRQ FZLWXOOWDWLRQ ZLWK WKH DGYLVRU UHTXLUHPHQWV

Concurrent Registration

\$ VWXGHQW PD\ UHJLVWHU DW 7XVNHJHH 8QLYHUVLW\ DQG RQO\ ZLWK VSSURYLDOVWKH DCRQQ ZKLFK KH VKH LV HQUROOH VWXGHQW PD\ WDNH FDQQRW H[EHFXWKHJHNO8Q WLVPHVDRDG SUH

SPECIAL COURSE REQUIREMENTS AND PLACEMENT

English

(DFK VWXGHQW LV UHTXLUHG WR WDNH (QJOLVK DQG
PXVW EH HDUQHG \$ VWXGHQW ZKLFK FGLDQW WKH WDNH WR XUWHLWDE
WKH 'HSDUWPHQW RI (QJOLVK DQG)RUHLJQ /DQJXDJHV PD\ EH D
EH UHTXLUHG WR WDNH (QJOLVK DQG RU

6WXGHQWV ZKR HQWHU ZLWK D 6\$7 9HVUE DOL \$ KR 6 FHR URI RW OH
% DYHUDJH LQ KLJK VFKRRO (QJOLVK FODVVHV ZLOO EH SODFHG
SODFPHQW LQ RWKHU (QJOLVK FRXUVHV LV ORFDWHG LQ WKH \$

)RU WKRVH VWXGHQWV ZKR WDNH ZHUH DZDUGHG WKUH
DUH QRW LQFOXGHG LQ WKH PLQLXP KRXUV IRU JUDGXD
PHHWLQJ WKH KXPDLWLHV UHTXLUHPHQW RU RQ HOHFWLY

GHWHUPLQHG E\ WKH &ROOHJH 'HDQ 7KH H[DPLQDWLRQ RI LQHO

1R VWXGHQW FDQ JUDGXDW E\ XQVWVH PHQWV HURRY WODUW K B WRK
KDV SDVVHG WKH (QJOLVK 3URILFLHQF\ ([DPLQDWLRQ

7KH H[DPLQDWLRQ LV JLYRQF W KLQHW KWL PDVOD VSDUQJ DQG V
SULQW WKH 8QLYHUVLW\ &DOHQGDU \$ VWXGHQW KHZKRK B B N O HGR V
PXVW ZDLW XQWLO WKH QH[W VFKHGXOHG H[DPLQDWLRQ 7KH VV
WDNH LW DJDLQ RU DV PDQ\ WLPHV DV QHFHVVDU\ WR PDNH D
PXVW EH WDNHQW RQ SWKHWK HUWDDWHU RQO\ WKR UM SRUO LRV R

7XWRULDO VHVVLRQV ZLOO EH SURYLGHG WR PHHW WKH GH
VWXGHQW ZLOO EH 5(48,5(' WR DYDLO KLPVHCH KDUVSDVVRHIGWV
H[DPLQDWLRQ

\$ VWXGHQW ZKR KROGV DQ XQGHUJUDGXDW GHJUHH IURP D
GHJUHH DW 7XVNHJHH 8QLYHUVLW\ ZLOO QRW EH UHTXLUHG WR
ZKR LV HQURDOHBJUHD 3URJUDP DQG ZKR KDV PHW WKH ORZHU
DQG 6RSKRPRUH UHTXLUHPHQWV DW WKH SDUHQW LQVWLWXWL
ZLOO QRW EH UHTXLUHG WR PHHW WKH (3(UHTXLUHPHQW

Time Limit to Complete Requirements in Orientation, English, Mathematics, and
English Proficiency Examination

6WVXGHQWV ZKR KDYH DWWHPSWHG RU PRUH KRUV EXW K
UHTXLUHPHQWV ZLOO QRW EH SHUPLWWHG SWRWHQRXUOHVQL QHZK L
JU@OHH WX 0

\$ VWXGHQW ZKR KDV HDUQHG D EDFKHORU V GHJUHH LV Q
UHTXLUHPHQW

6WXGHQWV ZKR \$DUPH \$QUR)ROFB LDQG 1DPY\5278 VS UVRKHU SRKVL
GXUDWLRQ UHTXLUHPHQW QDW GHDW BV PRILQ527 & \ (WFK VPHVWHU V
ZLOO VXEPLW D OLVW WR WKH 3URYRVW &ROOHJH 'HDQV DQG
PHW WKH SK\VLFDQ WUDLQLQJ UHTXLUHPHQW 1RU LSVV VV XW XW K
GHVLJQDWLRQ E\ WKH 527& XQLWV ZLOO EH VXIILFLHQW WR VDW

Foreign Language

\$ VWXGHQW ZKRVH FXUULFRXOYWXGHTXQ UDM RMOE JZKIDKQJX D
VWXGLHG)UHQFK RU QSDQEVKXENIRJHH FRXODQW DNH DSURULFLJH
H[DPLQDWLRQ LQ WKDW ODQJXDJH EHIRUH HQUROOLQJ LQ LW
SURILFLHQF\ ZLOO EH H[HPSWHG IURP HLWKHU WKH ZKROH RU D
7KH H[HPSWLRQ ZLOO EH EDVHG RQ WKH OHYHO RI SURILFLHQF\
WKH &ROOHJH 'HDQ ZLOO HQUROO LQ RWKHU FRXUVHV IRU WKH
H[HPSWHG

CLASS ATTENDANCE

6WXGHQWV SHFWHG WR DWWHQG UHJXODUO\ DOO FRXUVHV
DOO UHTXLUHG ZRUN LQ VXFK FRXUVHV ,UUHJXODU ZHWLWIKQGDQ
DGYHUVHO\ LQ WKH FRQVLGHUDWLRQHRLFDQ SULSHLWHWRQ XIRU D
H[DPLQDWLRQ V 0DNHXS H[DPLQDWLRQV DUH UDUHO\ JLYHQ

\$ VWXGHQW ZKR HQUROOV IRU D FRXUVH LV H[SHFWHG WR
FODVV +RZHYHU D VWXGHQW ZKR GRPH QDW DFRVHGQ FHK ZLWQ
RQ WKH 8QLYHUVLV\ FDOHQGDU PD\ EH GHQLHG WKH ULJKW WR

7KH VWXGHQW LV UHVSRQVLEHOHVV WR WR R QFDNLHW SQD QD H[DPLQ
H[HUFLVH RU RWKHU ZRUN PLVVHG EHFDXVH RI FODVV DE
FRQFHUQLQJ WKH UHVRQ IRU WKH DEVHQFH WKH VWXGHQ
LQVWUXFH WRUUVWKH ULJKW WR DFFHSW"çRÅñ ©HG&ES@WKH GRE

Instructor's ft0 1 Tf 14A>11<004B00ET EMTFT EMTF n BT 0 0 0 r(2T 0 0 Or(2ility) BT 0 0 0 r

Examination for Credit

GRADE POINT AVERAGE

\$ VWXGHQW LV H[SHFWHG WRRP QWQWYHLQDDH&P QWQWYHLQDDH
*UDGH SRLQW DYHUDJHV DUH H[SUHVVG WR WZR GHFLPDO SODP
YDOXHV DUH DV IROORZV

\$ ([FHOOHQW

% *RRG

& \$YHUDJH

' 3RRU EXW SDVVLQJ

))DLOXUH

JGDH SRLQWV D FUHGL

JUDGH SRLQWV D FUH

JUDGH SRLQWV D FUH

JUDGH SRLQW D FUH

3K\VLFD0 (GXFDWLRQ\$
+LVWRU\

- -

7RWDOV IRU &RPSXWDWLRQ

&XPXODWLYH *UDGH 3RLQW \$YHUDJH &*3\$ *UDGH SRLQWV

Second Semester

<u>Subject</u>	<u>Grade</u>	<u>Credit Hours</u>	<u>Grade Point</u>
(QJOLVK	&		
0DWKHPDWLFV	&		
5HSODFPHQWUUVW 6HPHVWHU			
&KHPLVWU\	%		
&KHPLVWU\ /DE	%		
3K\VLFD0 (GXFDWLRQ\$			
+LVWRU\ 5HSOVWRU\			

7KHQ VWUXFWRU LV DOME UBTWKUHWLWDRQ KLV KHU JUDGH
VSHFLILF UHVRQ V IRU WKH , JUDGH DQG WR UHF

&UHGLW IIDRLLD SFRXUVHV LV WKH VDPH DV IRU RWKHU FRXUVHV +
LQFOXGH RQO\ JUDGHG FRXUVHV

\$ VWXGHQW PXVW LQGLFDWH ZLWKLQ WKH SHULRG DOORZHG IRU
D SDVVO EDVLV &UHGLWDL EDELQHG RQQRHW SDVFRQYHUWHG WR

7KHWHUHVWHG VWXGHQW VKRXOG FRQVXOW KLV KHU &ROOHJH
ZKLFK DUH DSSURDHG RRSUWRQH SDVV

Independent Study Courses

,QGHSHQGHQW VWXG\ FRXUVHV PD\ EH WDNHQHQGRQKDSURRDOV
DUH XVXDOO\ GHVLJQHG IRU MXQLRU DQG VHQLRU OHYHO VWXG
JUDGH SRLQW DYHUDJH WR EH HOLJLEOH WR HQUROO LQ DQ LQG

Course Numbers

7KH QXPEHULQJ RI RRSURRQWIKH HRODREDLQJ EDVLV

Classification

Level

1RQFU@0DbH RQFU@0Db0

8QLYHUVLW\TV HGXFDWLRQDHSFRXQDFVLDQJGDSURGXJGDHIFHFIRU

Participation in these tests and surveys is required. The University has the option of taking necessary actions on students who do not participate in these assessments. Students who do not comply with the assessment policy will not be allowed to register for the next term. H H [SHFW VWXGHQWV WR SDUWLFLSDWH DV WKH\ KDYH LQ WKH SDVW

,I D VWXGHQW LV XQDEOH WR WDNH WKH WHVW RQ WKH VF VWXGHQWUWRQJDIRHIDWV ZLWK WKH 3URYRVW WR KDYH WKH WHVW WKH HQG RI WKH WHUP

REQUIREMENTS FOR GRADUATION

&DQGLGDWHV IRU D GHJUHH PXVW VDWLVI\ WKH IROORZLQJ

6HOHFW DQG FRPSOHWH WKH VSHFLIRFOORZVLFXOXP OHDGLC

D 6DWLVI\ DOO WKH UHTXLUHPHQWV IRU FRPSOHWLRQ R 6RSKRPRUH UHTXLUHPHQWV 7R GR WKLV D VWXGHQW I FRXUVHV UHTXLUHG LQ WKH /RZHU 'LYLVLRLQRNWKHKDSV VHOHFWHG

E &RPSOHWH RU PRUH KRUV ZLWK D PLQLPXP JUDGH S ORZHU GLYLVLRLQ UHTXLUHPHQWV L H RULHQWDWLRQ 3URILFLHQF\ ([DPLQDWLRQ WY@„HGXFDWLRQ DQG RU F

Dual Majors

6WXGHQWV PD\ SXUVZKLFKX B D U R D M R O D U I R U K H H W V D U H R Q I L O
VWXGHQW PXVW PHHW WKH PLQLPXP JUDGH UHTXLUHPPHQWV IRU
VKHHWV LQ WKH 2IILFHV RI WKH 'HDQ DQG 5HJLVWUDU

Awarding of Degrees

6WXGHQWV PDWHQ R Q W J U D G X D G H J U H H U H T X L U H P H Q W V K D Y H
'HJUHHV DUH DZDUGHG LQ WKH RIILFLDO FHUHPRQ\ GXULQJ WK
DOORZHG WR S F H W H P R S D X B Q L Q V W K H O O G H J U H H Z H Y T H U W M P H Q W V
ZKR FRPSOHWHV WKH UHTXLUHPPHQWV IRU WKH GHJUHH LQ 'HFH
VHDO ZKLFK VWDWHV WKDW WKH UHTXLUHPPHQWV IRU WKH GHJ
DZDUGHG LQ 0D\

*UDGXDWLRO/ ZLLW@G&R QOU UPHQ HHG c@ À WKH c@`XP` DWLYH c@

EHFDXVH RI D IDLOXUH WR PHHWA ~~Student~~ PDO DFD
dismissed is not encouraged to seek admission 7KH GLVPLVVDO P
EHLQ ~~DEDAHG~~ RQ WKH ~~VWXSHUWUP~~ DFDGHROOR
RSSRUWXQLW\ WR PDNH LPSURYHHPHQWV

\$ 'HFLVLRQV RQ DFDGHPLF SUREDWLRQ VXVSHQVLRQ DQ
HDFK DFDGHPLF \HDU \$OO DFDGHPLF DFWLRQV ZLOO E
WKH HQGHRU@PHFI @O

VXVSHQVLRQ DFWLSDQVPIZKVDVWXGHQW PXVW LQGLFDWH
UHDVRQV IRU IDLOXUH WR PHHW WKH QHFHVVDU\
Documentation to support the appeal is required \$SSHDO OHWWHUV IRU DO
HQUROOHG LQ VXPVNHUJMFKRCLOHDLWLW\ PXVW EH UHFHL
3URYRUV July 1 \$ VWXGHQW ZKR HQUROOV LQ VXPVHU VFK
PD\ UHTXHHV D DMLRQ RI KLV KLAF August 12 F7KW DWXV
3URYRVW ZLOO RYEDVWRQKWLQKH \$FDGHPLF \$SSH
&RPPLWWHH ZLOO IRUZDUG LWV UHFRPPHQGDWLRQ WR
RI WKH GHFLVLRQ

7KH 3URYRVW QRWLILHV WKH VWXGHQW &ROOHJH 'HDO
%XVLQHVFDO\$)IDLUV 'LUHFWRU RI)LQDQFLDO \$LG 5
SDUWLHV ZKHQ DFDGHPLF DFWLRQV VFK DV WKHVH D
VXVSHQVLRQ DFDGHPLERQLRQLRQDDFDGHPLF SUREDWL
DFDGHPLERSUREDW

Financial Aid Probation and Suspension

7KHUH LV D SROLF\ RQ 6DWLVIDFWRU\ \$FDGHPLF 3URJUH
UHFHLYH ILQDQFLDO DLG ZKLFK LV VHSDUDWH IURP WKH DERYH
FRQVXOWDQFH) \$LG 2IILFH UHJDUGLQJ WKH SROLF\ (DFK VW
SROLF\

APPEAL OF ACADEMIC DECISIONS

&RPPLWWHH ZKR KDYH KHDUG WKH FDVH

,I WKH VWXGHQW RU WKH SHUVRQ V FRQFWKHG RYRGMVW
PD\ DSSHDO WR WKH 3UHVLGHQW RI 7XVNHJHH 8QLYHUVLW\
LQYHVWLJDWLRQ DW WKH OHYHO RI WKH 3UHVLGHQW ,Q ID
OHYHO +RZHYHU DV RWXGHQW WKH SXVW MXVWL\ DQG
DSSHDO VKRXOG EH KHDUG E\ WKH 3UHVLGHQW DIWHU WKH
3UHVLGHQW ZLOO PDNH D ILQDO GHFLVLRQ LQ WKH FDVH DG
SHUVRQV LQYROYHG WKH VSHFLILF PDWWHU

\$OO DSSHDOV RI DFDGHPLF GHFLVLRQV LQFOXGLQJ UHTXH
LQLWLDWHG QR ODWHU WKDQ FDOHQGDU GD\ DIWHU WK
UHVLVH RYRGMVW VWDWHPHQW WR WKH &ROOHJH 'HDQ

ACADEMIC HONESTY

+RQH VW\ LQ DFDGHPLF DV ZHOO DV LQ RWKHU PDWWHU
8QLYHUVLW\ ,W LV WKH REOLJDWLRQ RI DOO WR DGKHEH WR WK
GLVKRQH VW QRW WR FUHDWH WKH DSSHODUDQFH RI EHLQJ GLV
GLVKRQH VW\ RI RWKHU 'LVKRQH VW\ VXFK DV FKHDWLQJ SOD
LQIRUPDWLRQ WR RIILFLDQV RI WKH RYRGMVW ZLSHQDOW\ FR
FRXUVH DQG SRVVLEOH GLVPLVDO RU VXVSHQVLRQ IURP WKH 8

\$ &RPPLWWHH RQ \$FDGHPLF +RQH VW\ FRQLVWLQJ RI RQH
WKUHH VWXGHQWV ZLOO RYRGMVW DSSHODUDQFH RI WKH RYRGMVW
RI 6WXGHQWV WR KHU FKDUJHV RI DFDGHPLF GLVKRQH VW\ 7KH
WKH 3URYRVW

:KHQ DQ LQVWUXFWRU KDV UHVRQ V WR RYRGMVW
GLVKRQH VW DFWV KH VKH LPPHGLDWHO\ LQIRUPV WKH VWXGHQW
FKDUJHV WR WKH VWXGHQW WKH KHDG RI WKH GHSDUWPHQW
HQUROHG

VPHVWHUV H[FOXGLQJ WKH VPHVWHU LQ ZKLFK KH VKH TXDO
VPHVWHU KRXUV DW 7Q WKHJFH D QXO BVVLRQ RI UHVLRGLQFH WZ
HQUROOPHQW LQ HDFK VHVLRQ DUH FRQVLGHUHG WKH HTXLYDO

&DQGLGDWHV IRU KRQRUV PXVW TXDOLI\ RQH VPHVWHU S
PXVW EH FORUHGFRUFRUDWLRQ

Dean's List

7R EH HOLJLEOH IRU WKH 'HDQ V /LVW D VWXGHQW PXVW KD

\$ PLQLXP RYHUDOO JUDGH SRLQW DYHUDJH RI &

\$FKLHYH D JUDGH SRLQW DYHUDJH RI QR OHVV WKDQ

3DVV DW OHDVPHVWHU KRXUV IRU D JLYHQ VPHVWHU
ZKLFK WKH VWXGHQW LV HQUROOHG UHTXLUHG OHVV
SXEOLVKHG IROORZLQJ WKH FORVH RI WKH VPHVWHU

Honor Roll

,Q UHFRJOLVLRQ LFIH[D ERUWKH SURPRWLRQ DQG HQFRXUD
ZRUN WKHUH ZLOO EH SXEOLVKHG GXULQJ WKH IDOO VPHVWHU
SUHFHGLQJ VFKRRO \HDU

7R EH HOLJLEOH D VWXGHQW PXVW KDWHOHDFXWXODWL&H D
JUDGH SRLQW DYHUDJH RI QR OHVV WKDQ IRU WKH VFKRRO \
DQG PXVW KDYH SDVVHG DW OHDV VPHVWHU KRXUV HDFK V

University Scholar

(DFK \HDU RQH VWXGHQW DZLOO EHYHFWLQ 6FKRODU LQ HDI
7R TXDOLI\ DV D 8QLYHUVLW\ 6FKRODU D VWXGHQW PXVW

%H HOLJLEOH IRU WKH \$QQXDO +RQRU 5ROO

%H WKH WRS UDQNLQJ VWXGHQW ZKR KDV FRPSOHWHG
KRXUV LQWKH FRO

6KRZ H[HPSODU\ SHUVRQDO TXDOLWLHV DV DWWHVWHG

Eminent Scholar

7KH VWXGHQW ZKR KDV PDLQWDLQH D JUDGH SRLQW DYHU
IHZHU WKDQ WKUHH VWXGHQW DYH DDFXIPRODWLWKHQWKH WK
WKH KLJKHVW FXPXODWLYH JUDGH SRLQW DYHUDJH ZLOO EH VHO
\$QQXDO +RQRU 5ROO

